

**NYALI PRIMARY SCHOOL & KINDERGARTEN**

**Links Road - Nyali**

**P. O. Box 81050,**

**Mombasa.**

**Tel: 041-471120, Fax: 041-475632**

11<sup>th</sup> June 2020

***The Mombasa Parents Club***

All Members

Mombasa Parents Club

P.O Box 81050 80100

Mombasa

Dear Sir/Madam,

**RE: OPERATIONS OF THE NYALI SCHOOL AND THE VIRTUAL LEARNING PROGRAMME DURING THE COVID-19 SITUATION**

The above matter refers.

The hope and the prayer of the Board of Management is that each and every one of us and our dear ones are safe and healthy despite the unprecedented challenges brought into our lives by the Covid-19 pandemic. We thank God for protecting us and our children and sustaining us in good health and state.

Like all other families and organizations, we have definitely borne the brunt of the effects of Covid-19. Similarly, we have had to innovate new ways to respond to the situations brought about by Covid-19. The Mombasa Parents Club and the Nyali School have a unique characteristic; the School is fully financed by charges and fees paid by the members of the Club, mainly in the form of school fees. This also means that our challenges, and responses to those challenges, are bound to be unique. We have no private finances from an investor and we do not benefit from Government financing through capitation like public schools do. As such, we all have a compelling responsibility to join one another in supporting the Club and the school to respond to the challenges brought about by the Covid-19 pandemic.

Among the many challenges that we face as an institution, the Board of Management identified 3 fundamental challenges that ought to be handled on an urgent and mandatory basis. First, the challenge of having our children, including our candidate class, staying idle and away from school without academic engagement. Second, the challenge of the welfare of our members of staff staying away from work and without pay. And third, the maintenance of the overall infrastructure of the school.

Our children are at an age at which they require to be constantly and meaningfully engaged in academics and associated pursuits. Idle stay at home will not only erode their academic competencies but also it will leave a wide gap in their lives, creating room for negative distractions and possible infiltration by ill manners. On the other hand, our members of staff have served the Club and School with commitment and the results of their hard work are well exhibited by the performance of our children. The Club has sustained our staff on half pay for the previous months of Covid-19 on the strength of the Club's financial reserves. The Club's reserves are now depleted and currently, the Club is only able to pay our staff their June 2020 salaries at 50 per cent. The welfare of our children and staff is at the core of the objectives of the Club as enshrined in our Constitution. Additionally, there is a real risk of our staff getting poached by other institutions if we leave them to stay idle and without pay. Again, the overall infrastructure of the school requires to be maintained in good standards so that it is not exposed to waste and decay during the Covid-19 pandemic period. Coupled with these key challenges is the fact that our Club members are impacted at different levels of severity, financially and otherwise, by the Covid-19 pandemic.

In response to the challenges presented to the Club and its members, Board of Management considered various options of handling the situation. We also consulted widely amongst our stakeholders including members and our Club Trustees. Consequently, the Board has resolved as follows:

1. That members of staff will be sustained on half pay for the month of June 2020 and the salary adjustment to be reviewed by the last week of June 2020. This will allow the Board time to evaluate the success of financing initiatives undertaken and to consider the options available to all the parties involved.
2. The School will fully roll out the Virtual Learning Program to be accessible to and available for all the pupils of the school. In accordance with Government directives, the national school syllabus will continue from where it stopped in March when learning was stopped in response to the Covid-19 pandemic. Therefore, the Virtual Learning Program is not meant to replace, but rather to complement, the usual school syllabus while keeping our children constructively engaged academically.
3. The estimated bare minimum cost of maintaining the operations of the school in the current circumstances is the sum of Kshs 3,641,228 per month. The schedule of the costs is attached separately.
4. It is the responsibility of every member of the Club to contribute towards the cost of running the school at a time when the school is not collecting school fees and charges.



Therefore in line with existing prorated payment of school levies, all members of the Club will contribute money towards sustaining the operations of the school during the Covid-19 pandemic by paying the following amounts per child:

- a) Day Care - Kshs. 3,000 per month
- b) PP 1 - Kshs. 3,000 per month
- c) PP 2 - Kshs. 3,000 per month
- d) Grade 1 - Kshs. 4,000 per month
- e) Grade 2 - Kshs. 4,000 per month
- f) Grade 3 - Kshs. 4,000 per month
- g) Grade 4 - Kshs. 6,000 per month
- h) Class 5 - Kshs. 6,000 per month
- i) Class 6 - Kshs. 6,000 per month
- j) Class 7 - Kshs. 6,000 per month
- k) Class 8 - Kshs. 7,000 per month

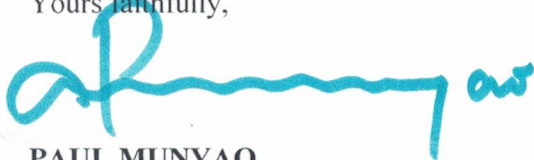
5. The above stated amounts are payable from 1<sup>st</sup> June 2020 and will last until such a time when the Government will announce a return to normal school learning or until the Board of Management reviews the same. Those members who had made payments for second term school fees and under the initial Virtual Learning Programme will have those payments carried forward and applied to their accounts accordingly.

The Board of Management requests for the support of all the members of the Club in ensuring that the aspirations of the Club and the entire Nyali School fraternity are sustained even during the existing Covid-19 situation. The Board is also tapping into the expertise of several of our Club Members as we learn from each other on the responses being implemented for this purpose.

Stay safe. And above all, let us keep each other in prayer.

With kind regards

Yours faithfully,



**PAUL MUNYAO  
HON. SECRETARY  
MOMBASA PARENTS CLUB**

CC: Club Trustees

**MOMBASA PARENTS CLUB****PROJECTED EXPENDITURE(MONTHLY)-50 PC SALARIES**

<b>INCOME</b>	
<b>EXPENDITURE:</b>	
Salaries & Wages	2,930,316
N.S.S.F employer	76,320
Fuels & Oils	32,000
Electricity	80,000
Water charges	4,000
Gas & charcoal	24,000
Pool Maintainance	20,000
Cleaning Materials	6,000
Bank Charges	20,000
loan repayment	304,892
Printing & Stationeries	35,000
internet expenses	43,700
telephone and postage	20,000
bulk sms	35,000
repairs and maintenance	10,000
<b>Total Expenditure</b>	<b>3,641,228</b>
<b>SURPLUS/DEFICIT</b>	

